



Billing Portal access request

All requests for logins should be directed in the first instance to your administrator for the system.

If your administrator is unavailable, you can request access from Implementation@chorus.co.nz.

To ensure that we are providing access to authorised staff, new users directed to Implementation@chorus.co.nz will need to fill out the below template with their details and that of the approver. Eg Finance Manager, Operations Manager.

Customer Number: 3000xxx	
Company Name:	
Full name:	
Position:	
Email Address:	
Phone No:	
Approver Name:	
Approver Title:	
Date:	

If the access is to replace an existing staff member, you will need to advise who is to be removed.